

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Licensing and Certification
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COVID-19 Notification Form for a Temporary Increase in Licensed Bed Capacity by a Hospital

Pursuant to Governor Janet T. Mills' Executive Order of March 15, 2020, the Director of the Division of Licensing and Certification (DLC) has authorized Maine hospitals, licensed by the Department of Health and Human Services under chapter 401, to submit notification of a temporary increase in licensed bed capacity or temporary suspension of services to DLC rather than file a COVID-19 Waiver Form.¹

This completed form *must be filed electronically* mailed to Larry.Carbonneau@maine.gov and Marcia.Smith@maine.gov prior to the implementation of a proposed bed increase.

Please complete the following:

Provider Name	MaineHealth dba Stephens Memorial Hospital 181 Main Street, Norway, Maine 04268
Current Licensed Bed Capacity	Critical Access Hospital (CAH) – 25 inpatient beds
Proposed Licensed Bed Capacity	Increase inpatient bed capacity by 10, resulting in a licensed inpatient bed capacity of 35
Date for Implementation of Increased Bed Capacity	September 17, 2021

¹ Increases in licensed bed capacity or the suspension of service(s) by a hospital that are triggered by the COVID-19 pandemic shall only be effective during the pendency of the public health emergency declared by Governor Janet T. Mills on March 18, 2020. Thereafter, any Hospital wishing to retain the additional licensed beds or any change normally requiring a CON, must file a CON application consistent with the established statutory and regulatory CON requirements.

Description of Where Beds will be Located and How They Will Be Used	<p>Although we are licensed for 25 inpatient beds as a CAH, we have the physical ability to safely accommodate 10 additional inpatient beds.</p> <p>With the increase in volume of COVID-19 Delta Variant and overall increase in patient volume in the hospital, proactively planning for the need to increase capacity is vital for the safety of our patients and community. The planning for this will allow the flexibility to meet the acuity of patient needs across the state of Maine.</p>
Identification of Service(s) and Service Location(s) that will be Temporarily Suspended In Order to Diagnose and Treat COVID-19 Patients. (If applicable)	<p>Ambulatory surgery procedures may be temporarily suspended to accommodate safe patient care needs. As of September 17, 2021 these services are continuing as scheduled.</p>

Person completing the form:

Andrea Patstone, President
181 Main Street
Norway, ME 04268
207-744-6019
patsta@wmhcc.org

 , 9/22/2021
Signature Date

CC:
Katie Harris (harrik2@mainehealth.org)
Stefanie Nadeau (srnadeau@mainehealth.org)